How to rip CDs onto a Mac using iTunes

Check your iTunes settings

1. Open iTunes.
2. Click on the iTunes menu at the top of your screen and select Preferences from the list.
3. Click on the General icon at the top of the preferences window.
4. Under the setting “When you insert a CD:”, make sure that “Ask to Import CD” is selected.
5. Click on the Import Settings button.
6. Under “Import using” select MP3 Encoder, then click OK.
7. Click OK again to exit the Preferences dialog box.

Insert CD and copy music

1. Insert a music CD into your computer’s media drive.
2. The CD’s name will appear in the list of devices and the tracks in the main window.
   A dialog box also pops up that reads, “Would you like to import the CD ‘name of CD’ into your iTunes library?”
   • To copy the entire CD: click Yes.
     iTunes will automatically start copying all of the tracks.
   • To copy only select tracks: click No, uncheck the tracks that you do NOT want copied, then click the Import CD button at the bottom of the window. iTunes will begin copying the tracks.
3. Once the CD finishes copying, remove it from your computer by either pressing the eject button on your keyboard or clicking on the eject icon next to the CD name in iTunes.

Export music

iTunes will organize and store all of your imported music together on your computer. If you wish to copy it from iTunes to use in another application do the following:
1. Click on the Music icon in iTunes and select the tracks that you wish to export.
2. Drag and drop the highlighted tracks from iTunes to the location of your choosing.